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Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 14 February 2023
Location	Council Chamber, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST	
Under the Code of Conduct members are reminded that in declaring interests you should make clear the nature of that interest and whether it is a disclosable pecuniary interest, registerable interest or other interest.	
3. MINUTES OF THE PREVIOUS MEETING	
To confirm the minutes of the meeting held on 24 January 2023.	3 - 6
4. 2022/23 QTR 3 FINANCE UPDATE REPORT	
The Report of the Finance Team Manager and Deputy S151 Officer.	7 - 16
5. 2023/24 EVENTS REPORT	
The Report of the Head of Property and Regeneration.	17 - 18
6. CAPITAL PROJECTS UPDATE	
The Report of the Leisure Services Team Manager.	19 - 26

Circulation:

Councillor D Everitt (Chairman)
Councillor M B Wyatt (Deputy Chairman)
Councillor E G C Allman
Councillor A J Bridgen
Councillor A S Black
Councillor J Geary
Councillor J Legrys
Councillor J Windram
Councillor M French

MINUTES of a meeting of the COALVILLE Special Expenses Working Party held in the Council Chamber, Council Offices, Coalville on TUESDAY, 24 January 2023

Present: Councillor D Everitt (Chairman)

Councillors M B Wyatt, E G C Allman, A S Black, J Geary, J Legrys, J Windram and M French

In Attendance: Councillor S Sheahan

Officers: Mrs A Crouch, Mrs C Hammond, Mr P Wheatley, Mr G Hammons, Ms R Haynes and Ms S Thirkettle

24. APOLOGIES FOR ABSENCE

There were no apologies received.

25. DECLARATIONS OF INTEREST

Councillor M Wyatt declared a registerable interest in all items as the owner of two businesses in Coalville.

Councillor J Legrys declared a registerable interest in all items as a volunteer at and Director of the Hermitage FM project.

Councillor J Geary declared a registerable interest as a supporter of Coalville Town Football Club and the Council's appointed representative on the Coalville Town Football Club Committee.

26. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meetings held on 15 December 2022 and 3 January 2023.

A member requested further information regarding the footfall at the Newmarket during the Christmas in Coalville event, and asked for confirmation that the figure was 1,700 people and requested clarification on how this figure was captured.

It was moved by Councillor J Geary, seconded by Councillor J Legrys and

RESOLVED THAT:

The minutes of the meetings held on 15 December 2022 and 3 January 2023 be confirmed as an accurate record of the proceedings.

27. 2023/24 DRAFT BUDGET AND COUNCIL TAX

The Finance Team Manager presented the report to members.

A member expressed concern regarding the amount of the subsidy paid to the Owen Street recreation ground by the working party and suggested that by reducing the amount paid, savings could be made to the working party's budget. A member asserted that Coalville Town Football Club who use the ground are a profit making organisation which would be in a financial position to contribute more of their own income in order to maintain the ground's upkeep. It was suggested that the field could be used for events and that it was unfair to subsidise a financially successful organisation so heavily and it was suggested that the land could be sold to the club for the market value.

A member responded that the football club had many young people who play and train there and that this, alongside match days, bring in good value for money and business into the town. The importance of considering what value expenditures bring back to the community was noted.

The meeting was informed that the football club pay £2,000 per annum for the use of the Scotland's playing field, and a member suggested that they could be contributing more than this amount. Officers confirmed that they had arranged to meet with Mr Rennocks, Chair of the club, in order to discuss financial arrangements.

Members queried the savings around planned preventative maintenance and were advised that some of this expenditure would be pushed back into the future financial years in order to make savings this year. Officers confirmed that the only statutory service would be for cemeteries and burials.

A member made enquiries with regards to deferring expenditure on the London Road cemetery wall and asked whether it would still be considered to be safe in a year's time. Officers responded that the wall was subject to close monitoring and that at present it would not be in imminent danger of collapse.

A member asked for clarification on the planned events and was advised that due to events planned for the King's Coronation and another significant event, Cinema in the Park would unlikely to be scheduled for 2023. It was asked how much Cinema in the Park cost, what it brought in and what the shortfall would be. Officers clarified that the income it brought in was around £14,000, the actual cost had been £41,000, £26,000 of which had been funded by Coalville Special Expenses ty and £15,000 of which had been funded from the general fund. Therefore it was clarified that the total net cost had been £27,000 of which the working party had picked up £16,000 of the cost.

It was asserted that the rental of pitches for stallholders had been relatively low however officers replied that the stallholders had a variety of options and therefore would have chosen to trade at other events which would have charged them lower rent.

A member suggested that ticket prices for this event had been low and that they had received feedback that people would be prepared to pay more to maintain the event. Officers reiterated that members had previously felt that certain events were more beneficial than others and that Picnic in the Park was valued more highly than the Cinema in the Park, therefore that it would be proposed to continue with the Picnic in the Park and the Coronation events, which would enable the preservation of the Christmas in Coalville event. Officers noted that the reserve from previous years to fund the Cinema in the Park event had been removed, as part of managing the financial position, however this did not mean that it would be cancelled as there would be the potential for the working party to choose to find the money for this event from the budget put aside for other events. It was noted that the general fund would not be in a position to subsidise this event and therefore should members wish to proceed with it, the full cost would have to be drawn from the working party budget.

Councillor Wyatt moved a motion to recommend to Cabinet that the subsidy of the grounds maintenance for Coalville Town Football Club be reduced by 30% per year over three years in order to reach a cost neutral. It was seconded by Councillor J Windram. Members voted 4 in favour and 4 against, the Chair held the casting vote and the motion failed.

The level of council tax increase or savings was discussed and a member suggested an increase of 30% in order to trigger debate at Cabinet around a potential increase and it was considered that such a large increase may be over the £5 maximum which would trigger a referendum.

A member asked what the percentage recommendation had been around the country, and officers responded that in their experience the inflationary pressures which councils were facing had forced decisions between increasing council tax or making savings, and that both of these must be considered as part of achieving a balanced budget.

A member asserted that they would be unable to support any increase in council tax at a time when people were reliant on food banks and facing difficulties in paying rent and council tax.

Councillor J Geary moved a motion to increase the precept by the maximum allowed without triggering a referendum. This was seconded by Councillor J Legrys.

A recorded vote being requested, the voting was as detailed below.

The motion PASSED

A member questioned where the information could be found on the savings made from the cancellation of the stage at the Christmas in Coalville event and it was clarified that this had been spent on other attractions for the event as opposed to being a saving. Officers also confirmed that as the cancellation of the stage and the fireworks had been made so late in the process some abortive costs had been conceded.

Members suggested that it would be beneficial to have the Corporate and Housing, Property and Customer Services Portfolio Holders present in meetings of the working party.

It was moved by Councillor J Legrys, seconded by Councillor J Geary and

RESOLVED THAT:

Comments on the draft budget (Appendix A) and feedback on the recommended level of council tax increase/savings be provided by the Coalville Special Expenses Working Party be considered by Cabinet.

RECOMMENDED TO CABINET:

That the Coalville Special Expenses precept be increased by the maximum allowed without triggering a referendum.

A motion to increase the precept by the maximum allowed without triggering a referendum. (Motion)	
Councillor David Everitt	For
Councillor Michael Wyatt	Against
Councillor Elliott Allman	For
Councillor Angela Black	Against
Councillor John Geary	For
Councillor John Legrys	For
Councillor Jake Windram	Against
Councillor Marie French	Against
Councillor David Everitt	For (Casting Vote)
Carried	

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.52 pm

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY –
TUESDAY, 14 FEBRUARY 2023

Title of Report	2022/23 QUARTER 3 FINANCE UPDATE REPORT
Presented by	Anna Crouch - Finance Team Manager and Deputy Section 151 Officer
Background Papers	<p>Budget and Council Tax 2022/23 – Council, 24 February 2022</p> <p>Coalville Special Expenses Draft Budget 2022/23 – Coalville Special Expenses Working Party, 14 December 2021</p> <p>2022/23 Qtr 2 Finance Update Report - Coalville Special Expenses Working Party, 3 January 2023</p>
Financial Implications	<p>The monitoring figures as at Quarter 3 show a forecasted net revenue expenditure of £654,914 and total funding of £557,722. The forecasted deficit of £97,192 would mean estimated surplus balances of £12,662 as at 31 March 2023.</p> <p>The level of balances are below the suggested minimum of 10%, and whilst a balanced budget is proposed for 2023/24 balances continue to be below the minimum, and need to be built up again.</p> <p>It is essential the Working Party manage the budget within available resources to ensure the financial sustainability over the medium term.</p> <p>Signed off by the Section 151 Officer: Yes</p>
Legal Implications	<p>No direct legal implications arising from this report</p> <p>Signed off by the Monitoring Officer: Yes</p>
Staffing and Corporate Implications	<p>None</p> <p>Signed off by the Head of Paid Service: Yes</p>
Purpose of Report	To present the 2022/23 budget monitoring figures as at Quarter 3 along with the forecasted outturn for the financial year.
Recommendations	<p>THAT THE WORKING PARTY NOTES:</p> <ol style="list-style-type: none"> 1. THE 2022/23 QUARTER 3 BUDGET MONITORING FIGURES AND FORECASTED OUTTURN FOR 2022/23. 2. THE PROPOSED 2023/24 COALVILLE SPECIAL EXPENSES BUDGET.

1. QUARTER 3 BUDGET MONITORING AND FORECAST OUTTURN FOR 2022/23

- 1.1 Following consultation with this working party at its meeting on the 14 December 2021, the Coalville Special Expenses budget was approved by Council on the 24 February 2022. The budget approved was not a balanced budget and had a deficit of £163,000 on the proviso that savings would be established for 2023/24 onwards to reduce the recurring net expenditure of Coalville Special Expenses. The budgeted deficit was due to be funded from reserves and would have taken balances into a £78,175 deficit position by the 31 March 2023. This is clearly an unsustainable financial position to be in.
- 1.2 The forecast net revenue expenditure outturn for 2022/23 is £654,914, a reduction of £30,556 compared to budget. A summary of the financial position is shown in the table below and a more detailed breakdown is shown in Appendix A.

Table 1: 2022/23 Forecast Outturn and Variance

	2022/23 Budget £	Forecast Outturn £	Variance £
Recurring Expenditure	411,480	446,210	34,730
One-off Expenditure	144,610	79,324	(65,286)
Service Management	129,380	129,380	-
Net Revenue Expenditure	685,470	654,914	(30,556)
Funded by:			
Precept	492,903	492,903	-
Grant	29,193	29,193	-
Reserves	163,374	97,192	(66,182)
Earmarked Reserves	-	9,271	9,271
External Funding	-	26,355	26,355
	685,470	654,914	(30,556)

- 1.3 The main variances between the budget and forecast outturn are detailed in Table 2.

Table 2: 2022/23 Budget and Forecast Outturn Variance Analysis

	£
Recurring Expenditure:	
<u>Parks, Recreation Grounds, Open Spaces and War Memorials</u> Increase in general repairs of £25,000 offset by S106 funding of £13,000. Reduction in ongoing tree maintenance budget of £6,000 Removal of income of £15,700 in relation to Local Authority Parks Improvement Programme, which has been delayed into 23/24.	23,518
<u>Broomley's Cemetery</u> Additional income from burial fees of £2,000 offset by small variances in expenditure	(1,208)
<u>Events</u> Increase in insurance premium for Jubilee event – £2,800 Staffing Costs – additional £3,040 Christmas Decorations £11,410 over budget Christmas in Coalville – additional income and reduction in expenditure resulting in £1,710 saving Cancellation of Coalville by the Sea – savings of £3,500 Other minor variances of £380	12,420

One-Off Expenditure - PPM:	
<u>Parks, Recreation Grounds, Open Spaces and War Memorials</u> Delay of PPM at Scotlands Bowl Pavilion - £5,490 Savings in relation to the roof works at Thringstone Recreation Ground - £12,506	(17,996)
<u>Broomley's Cemetery</u> Delay of the replacement of the wall at Coalville Cemetery – saving £44,290 and removal of the budget in relation to the Garden of Remembrance - £3,000	(47,290)
Funding:	
<u>Ear Marked Reserves (EMR)</u> EMR that are no longer required or the expenditure has been delayed have been released back to balances: Graffiti Art Project - £600 Thringstone Miners Social Centre Training Pitch - £7,431 Storage and Water Heaters Upgrade at Scotlands Bowls Club - £1,240	9,271
<u>External Funding</u> External funding has been received from Bardon Community Fund as part funding towards replacement equipment at Cropston Drive and Sharpley Avenue.	26,355

- 1.4 Coalville Special expense balances are forecast to be in surplus by £12,662 as at 31 March 2023.

Table 3: Coalville Special Expenses Balances

	2022/23 Budget £	Forecast Outturn £	Variance £
Balances as at 01.04.22	85,199	109,854	24,655
Contribution (from)/to reserves	(163,374)	(97,192)	66,182
Forecast Balances as at 31.02.23	(78,175)	12,662	90,837

- 1.5 A list of the earmarked reserves is detailed in Appendix B and summarised in the table below.

Table 4: Ear Marked Reserves

	Balance as at 01.04.22 £	Forecast Expenditure £	Transferred to Balances £	Balance as at 31.03.23 £
EMR – General	45,981	19,369	8,031	18,581
EMR - PPM	10,100		1,240	8,860
Total EMR	56,081	19,369	9,271	27,441

- 1.6 The EMR in relation to Local Authority Parks Improvement Programme will not be spent in 2022/23 and will be carried over to 2023/24.
- 1.7 As detailed in the Capital Projects Update report, on the same agenda as this report, there are two EMR which could be released back to balances. These are in relation to Claremont Drive Play Area and Bardon Road Verge Improvements. These are not included in Table 3 above and would increase balances by £9,000 to £21,662.

2. 2023/24 PROPOSED BUDGET AND THE MEDIUM-TERM FINANCIAL SUSTAINABILITY

- 2.1 The proposed Coalville Special Expenses Budget is due to be presented to Council on the 23 February 2023 for approval. A summary of the financial position is shown in the table below and a more detailed breakdown is shown in Appendix C. The budget proposed for 2023/24 is balanced with a small contribution from reserves of £2,402.

Table 5: 2023/24 Proposed Budget Summary

	2023/24 Budget £
Recurring Expenditure	388,810
One-off Expenditure	26,010
Service Management	99,880
Net Revenue Expenditure	514,700
Funded by:	
Precept	497,701
Grant	14,597
Reserves	2,402
	514,700

- 2.2 Even though a balanced budget is proposed for 2023/24, the level of balances will be below the minimum 10% in line with best practice. The budget will need to be closely monitored during the year to ensure it remains within its budget envelope. The forecast balances are shown in the table below.

Table 6: Forecast Balances as at 31 March 2024

	2023/24 Budget £
Forecast Balances as at 01.04.23	12,662
Contribution (from)/to reserves	(2,402)
Forecast Balances as at 31.02.24	10,260
10% minimum balance	38,881
Shortfall	28,621

- 2.3 The budget may have been balanced for 2023/24, however the financial position for 2024/25 is bleaker. To balance the budget a number of PPM projects were delayed into future years. The funding for these is currently unclear.
- 2.4 Once the Special Expense Budget and Precepts are approved by Council for 2023/24 focus will turn to considering the medium-term financial position for special expense budget to ensure their financial sustainability. This work will involve balancing the pressures arising from inflation, the PPM programme and service levels against the resources available. A review of the Special Expense Policy will be undertaken alongside this work to identify if any improvements are required to promote financial stability and sustainability for the special expense areas.

COALVILLE SPECIAL EXPENSES 2022/23 - QUARTER 3 ACTUALS & FORECASTED OUTTURN

	2022/23			
	Original Estimate £	Actuals & Commitments £	Forecasted Outturn £	Variance £
<u>Recurring Expenditure</u>				
Parks, Recreation Grounds, Open Spaces & War Memorials	308,330	235,421	331,848	23,518
Broomley's Cemetery	18,100	12,416	16,892	(1,208)
One Off Grants	2,000	996	2,000	-
Coalville Events	78,050	80,108	90,470	12,420
Other Expenses	5,000	-	5,000	-
	411,480	328,941	446,210	34,730
<u>One Off Expenditure - PPM</u>				
Parks, Recreation Grounds, Open Spaces & War Memorials	88,050	8,446	70,054	(17,996)
Broomley's Cemetery	56,560	705	9,270	(47,290)
	144,610	9,151	79,324	(65,286)
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	556,090	338,092	525,534	(30,556)
Service Management/Admin Buildings recharges	129,380	97,035	129,380	-
NET REVENUE EXPENDITURE	685,470	435,127	654,914	(30,556)
FUNDED BY:				
Use of Reserves	163,374	-	97,192	(66,182)
Precept	492,903	-	492,903	-
Localisation of Council Tax Support Grant	29,193	-	29,193	-
EMR's no longer required	-	-	9,271	9,271
External grant funding (PPM)	-	-	26,355	26,355
	685,470	-	654,914	(30,556)
BALANCES 1st APRIL	85,199	109,854	109,854	24,655
CONTRIBUTION TO/(FROM) RESERVE	(163,374)	-	(97,192)	66,182
BALANCES 31st MARCH (Deficit)	(78,175)	109,854	12,662	90,837

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COALVILLE SPECIAL EXPENSES RESERVES 22/23 AS AT QUARTER 3

OTHER CV SPECIAL EXPENSE RESERVES	Balances 01.04.22	Contributions 22/23	Expenditure & Commitments 22/23	Transferred back to balances	Forecast Balance as at 31.03.23
	£	£	£	£	£
<u>EARMARKED RESERVES</u>					
Local Authority Parks Improvement Programme	15,714	-	-	-	15,714
Graffiti art project - CV park green flag award	600	-	-	600	-
Scotlands Playing Fields - Environmental Improvement Projects	350	-	350	-	-
Legal fees to remove covenants & amend S106 (Barratts) - Lillehammer drive	3,580	-	713	-	2,867
Coalville in Bloom	2,306	-	2,306	-	-
Thringstone Miners Social Centre Training Pitch	7,431	-	-	7,431	-
Coalville Events (Cinema in the Park)	16,000	-	16,000	-	-
	45,981	-	19,369	8,031	18,581
<u>PPM EARMARKED RESERVES</u>					
Scotlands Bowls Club - Storage and Water Heaters Upgrade	1,240	-	-	1,240	-
London Road Cemetery - Tree Works	340	-	-	-	340
Claremont Drive Play Area - Equipment Replacement	8,520	-	-	-	8,520
	10,100	-	-	1,240	8,860
TOTAL COALVILLE SPECIAL EXPENSE RESERVES	56,081	-	19,369	9,271	27,441

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COALVILLE SPECIAL EXPENSES 2023/24 - PROPOSED BUDGET

	2023/24 Proposed Budget £
<u>Recurring Expenditure</u>	
Parks, Recreation Grounds, Open Spaces & War Memorials	303,640
Broomley's Cemetery	730
Coalville Events	84,440
	388,810
<u>One Off Expenditure - PPM</u>	
Parks, Recreation Grounds, Open Spaces & War Memorials	21,880
Broomley's Cemetery	4,130
	26,010
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	414,820
Service Management/Admin Buildings recharges	99,880
NET REVENUE EXPENDITURE	514,700
FUNDED BY:	
Use of Reserves	2,402
Precept	497,701
Localisation of Council Tax Support Grant	14,597
	514,700
BALANCES 1st APRIL	12,662
CONTRIBUTION TO/(FROM) RESERVE	(2,402)
BALANCES 31st MARCH Surplus/(Deficit)	10,260

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY –
TUESDAY, 14 FEBRUARY 2023

Title of Report	2023/24 EVENTS REPORT
Presented by	Paul Wheatley Head of Property and Regeneration
Background Papers	Agenda for Cabinet on Tuesday, 31st January, 2023, 5.00 pm - North West Leicestershire District Council (nwleics.gov.uk)
Financial Implications	There are no direct financial implications arising from this report. All proposals are within the proposed 2023/24 events budget. The financial implications are covered in the Finance Update report (agenda item 4). Signed off by the Section 151 Officer: Yes
Legal Implications	The holding of events in Coalville is a discretionary service. The CSEWP may recommend to Cabinet the events it wishes to run in the year using its available budget. Signed off by the Deputy Monitoring Officer: Yes
Staffing and Corporate Implications	Staff resources are used to manage and deliver the adopted events programme with the associated costs charged to the Special Expenses budget. Signed off by the Head of Paid Service: Yes
Purpose of Report	To present a draft events programme to Coalville Special Expenses Working Party. To seek approval of the proposed events programme from the working party. To recommend the events programme for approval by Cabinet.
Recommendations	THAT THE WORKING PARTY 1) NOTES THE BUDGET AVAILABLE IN 2023/24 FOR COALVILLE EVENTS. 2) AGREES THE PROPOSED PROGRAMME OF EVENTS AND RECOMMENDS THE PROGRAMME TO CABINET FOR APPROVAL.

1. SPECIAL EXPENSES EVENTS BUDGET

- 1.1.1 Subject to final ratification of the council's budget at the meeting of the Council on 23 February 2023 the budget available for Coalville Special Expenses Events is expected to be £84,440.
- 1.1.2 The net expenditure on events in 2022/23 was closer to £90,000 (base budget £64,000 with Cinema in the Park partially funded from reserves and a general fund contribution, this figure doesn't include event management and organisation costs)

and therefore some reduction to the number, size or net cost of events will be required in order to remain within budget.

1.1.3 Members of the Special Events Working Party Events Sub-group met on 9 February to discuss the proposed content of the 23/24 events programme.

1.1.4 The event programme proposed by officers to the sub-group meeting was as follows:

Date	Event	Description	Estimated cost
28 April to 14 May	King Charles III Coronation Celebrations	A series of events / activities to celebrate the coronation of King Charles III, to include: <ul style="list-style-type: none"> Decorating the town centre – bunting, shop window competitions etc. The Coronation Big Lunch Art Around Town (subject to a successful external grant) 	£4,000
Summer	Summer event- <u>either</u> Picnic in the Park or Cinema in the Park	Member direction on which event they would wish to run is sought. Within budget it should be possible to deliver either a one day Picnic in the Park event or smaller Cinema in the Park event (compared to 2022).	£20,000
November	Christmas in Coalville	A day of Christmas festivities in Coalville town centre (details of programme for the day to be agreed at a future meeting of CSEWP).	£14,000
25 Nov to 4 Jan 2024	Coalville Christmas Decorations	Town centre Christmas decorations, comprising of lamp post mounted decorations (where permitted), bespoke decorations on Memorial Clock Tower, pea lights in trees (High Street and Memorial Square and two large Christmas trees.	£30,000
Event management and organisation costs			£16,000
TOTAL			£84,000

1.1.5 The outcome of the sub-group discussion was not available at the time this report was drafted and will therefore be presented to the meeting of Coalville Special Expenses Working Party as supplementary information.

1.1.6 The working party are requested to consider the events programme further and determine whether it wishes to recommend the programme to Cabinet.

1.1.7 It should be noted that in the event that an endorsed programme of events cannot be recommended to Cabinet following this evening's meeting then there may not be sufficient time remaining in which to both gain approval for and organise some of the events proposed for early in the year.

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY –
TUESDAY, 14 FEBRUARY 2023



Title of Report	CAPITAL PROJECTS UPDATE
Presented by	Jason Knight Leisure Services Team Manager
Background Papers	None
Financial Implications	<p>This report is providing the committee with an update on existing projects that already have approved budget or funding in place.</p> <p>Due to the financial position of Coalville Special Expenses and the requirement to set a balanced budget for 2023/24, the report highlights several projects where the remaining budgets have been released back to balances. These are reflected within forecasts the 2022/23 Qtr 3 Finance Update Report.</p> <p>There is also the potential to release a further £9,000 back to balances, which will improve the balances position further. These are detailed in paragraphs 1.5.1 and 1.7 and reflected in recommendations 2 and 3</p> <p>Signed off by the Section 151 Officer: Yes</p>
Legal Implications	<p>None identified</p> <p>Signed off by the Deputy Monitoring Officer: Yes</p>
Staffing and Corporate Implications	<p>None identified</p> <p>Signed off by the Head of Paid Service: Yes</p>
Purpose of Report	To update members with regards to capital projects within the Coalville Special Expenses Area and to seek approval on the recommendations within the report.
Recommendations	<p>THE WORKING PARTY:</p> <ol style="list-style-type: none"> 1. NOTES THE PROGRESS UPDATE ON THE 2022/23 CAPITAL PROJECTS 2. MAKES A RECOMMENDATION TO CABINET ON PURSUING EITHER OPTION 1 OR 2 IN RELATION TO THE CLAREMONT DRIVE PLAY AREA 3. MAKES A RECOMMENDATION TO CABINET THAT THE BARDON ROAD VERGE IMPROVEMENT PROJECT BE WITHDRAWN TO EFFECT A SAVING OF £2,000

1.0 2022/23 CAPITAL PROJECTS

1.1 Thringstone Miners Social Centre Training Pitch – £7,431

The football club have now undertaken their grading requirement work, but there has been no further progress with this project. In order to assist with the 2022/23 financial position, the £7,431 has been returned to balances and the trustees notified the funding is no longer available.

1.2 Coalville Park Skate Park Graffiti Project – £600

The lack of response to a number of attempts to consult with and engage children and young people has led to the conclusion that there is no desire to progress this project. £600 has already been spent on engaging Graffwerks to develop designs, and the remaining £600 has been returned to balances to assist with the 2022/23 financial position.

1.3 Lillehammer Drive - £4,223

The legal representatives of Barratt's have executed and returned all the required legal documentation and the planning application for the change of use has been approved. Despite initially requesting further reassurances in writing from Barratt's regarding the use of the land, LCC has now waived that request. Consequently, just confirmation from Barratt's that they're happy to complete the documentation is required, and when received the prepared lease will be signed and management of the area will be transferred to Belvoirdale School. Works will then be undertaken utilising the Barratt's section 106 contribution earmarked for landscaping the area.

1.4 Coalville in Bloom 2023 £5,000

A member of the Working Party has secured an in principle £5,000 contribution towards Coalville in Bloom 2023. As part of the budget setting process for 2023/24 and to try and ensure a balanced budget for Coalville Special Expenses, it has been proposed that the £5,000 revenue budget allocated to the scheme annually is removed and that the external £5,000 contribution is used to fund the scheme in 2023/24. Officers will work with members to develop a scheme within budget. If Coalville in Bloom is to be delivered beyond 2023/24 then external funding will need to be secured to cover the costs.

1.5 CSE Assets

The Asset Management Plan approved as part of the 2022/23 budget setting process is attached as **Appendix A**. Following a review of work to be undertaken and in order to try and ensure a balanced budget for 2022/23, a number of projects have been deferred. It is not anticipated that any works deferred will create greater health and safety or customer service issues than those already being experienced and monitored.

1.5.1 **Asset Management 2022/23**

As per the Asset Management Plan (attached as **Appendix A**), the following works were planned to be delivered in 2022/23;

Scotlands Bowls Pavilion - £11,010

Upgrade of storage and water heaters, refurbishment of external cladding, repair of potholes on the access road, and the replacement of the doors to the store. Whilst repairs to the potholes need to be undertaken due to the health and safety implications of not doing so, all other works will be deferred. This will effect a saving of £6,730 to Coalville Special Expenses in 2022/23.

Thringstone Bowls Pavilion - £20,000

This work has now been completed at a cost of £7,500, delivering a saving of £12,500 to CSE. The item will be removed from future reports

London Road Cemetery - £1,940

Tree works. These have commenced and will be completed by the end of the financial year.

Broomleys Cemetery - £7,000

Tree and path works. Tree works have commenced and will be completed by the end of the financial year. Quotes have been obtained for path works and it is anticipated this will also be completed by the end of the financial year.

Ascot Drive Play Area - £7,700

Replacement of the fencing. This work has now been completed at a cost of £7,700. This item will be removed from future reports.

Claremont Drive Play Area - £8,520

It was reported at the meeting of the Working Party in October that consultation with local residents had taken place and the preferred option was a like for like replacement of equipment. This approach was supported by the ward member.

As part of the consultation, 115 households in the vicinity of the play area were written to and invited to take part in the consultation survey. Of these, only 31 responded of which only 22 used the play area. Of the 31 responses, only 20 wanted a like for like replacement of the equipment. Consequently, members need to note that;

- The majority of respondents did want a like for like replacement of the equipment.
- However, this was only 20 households out of 115 invited to partake in the survey.
- 73% of those living in the vicinity of the play area who were invited to respond to the consultation did not do so.
- Over 35% of those who responded were happy for the equipment not to be replaced.
- Those that were happy for the equipment not to be replaced included households who used the play area, although it is unclear how many.

Given the low level of the response and even lower level of support for a like for like replacement of equipment, but considering the majority of respondents did want the equipment to be replaced, members need to consider if they still wish to support the equipment replacement. An alternative option would be to remove the equipment and create a more biodiverse area which would save Coalville Special Expenses £7,000 in 2022/23, as well as effecting a reduction in ongoing maintenance costs. Consequently, there are 2 options for members to agree on in order to recommend one to Cabinet;

Option 1

A like for like replacement of equipment.

Option 2

Remove the equipment and create a more biodiverse area, saving £7,000 in 2022/23.

Cropston Drive Play Area - £33,050, Sharpley Avenue Play Area - £17,530

Replacement of play equipment. Following clarification on procurement requirements, options and costings are being obtained to undertake ward member and resident engagement to finalise an agreed design. As requested by members, following an application officers submitted to the Bardon Community Fund, 50% of the funding for both play areas will be provided by the fund effecting a saving of over £25,000 to Coalville Special Expenses.

St Faiths Road Play Area - £16,360

Following engagement with residents and the ward member, it has been agreed to remove the play area equipment and to create a more biodiverse area. As the works were approved by Cabinet to be delivered as part of the 2023/24 budget, the project will be delivered after 1 April. It is anticipated this project will save Coalville Special Expenses £13,860 from the 2023/24 budget as well as ongoing maintenance costs.

1.5.2 Scotlands Changing and Bowls Pavilions

Due to the anticipated costs over future years of maintaining Scotlands Changing Pavilion, Property Services will be undertaking a feasibility study to assess whether it would be more financially beneficial to continue investing into the existing pavilion or to build a new one. If the outcome is that building a new changing pavilion would be better then Scotlands Bowls Pavilion will also be considered as part of the project with a view to assessing if one new pavilion could service both football and the bowling green more effectively than two separate buildings. Part of the feasibility will also consider the carbon impact of these options. Until the initial assessment has been undertaken, investment into both pavilions will be kept to a minimum. If the existing bowls pavilion is retained then consideration will return to submitting a bid to the Bardon Community Fund for solar panels.

1.6 Trees in Coalville

LCC colleagues have confirmed that they are willing to plant additional trees on highway verges on Meadow Lane, Abbots Oak Drive, and Blackwood. This work will hopefully be completed during winter.

1.7 Bardon Road Verge Improvements - £9,500

Unfortunately, due to underground services and implications of future maintenance costs imposed by Leicestershire County Council, it was not possible to develop a desired scheme of works that met with members aspirations. Due to the length of time the project has taken, Broomley's Allotment Society have withdrawn their offer of £2,500 towards the project which has reduced the overall budget to £9,500. Whilst £7,500 has been secured externally from the Bardon Community Fund, £2,000 is committed from Coalville Special Expenses budgets.

Given the inability to deliver a desired scheme, it is recommended that the project be withdrawn and the offer of external funding from Bardon be rejected. This would effect a saving of £2,000 to Coalville Special Expenses.

1.8 London Road Cemetery Wall - £45,000

As the wall is being closely monitored for any movement or issues, this work be will be deferred pending the report from Property Services outlining options. This will effect a saving of £44,000 to Coalville Special Expenses in 2022/23.

1.9 Community Grants Scheme

Below is a summary of the Community Grant applications received in 2022/23 along with their status;

Applicant	Project Name	Date Received	Amount Requested	Total Project Value	Application Status	Comments
Falcon Support Services	George Smith Hub Support Room	28/04/2022	£250.00	£575.00	Approved	
Feed The Need Coalville	Fresh Food Scheme	08/05/2022	£250.00	£270.00	Approved	
Coalville CAN	LE67 Stories	04/08/2022	£250.00	£1,650.00	Withdrawn	project on hold until next year
Without Walls	Coalville Singing Café	05/08/2022	£250.00	£7,274.80	Approved	
Friends Of Greenhill Tenants Association	Free Family Xmas Party	05/10/2022	£250.00	£331.80	Approved	
Broom Leys Surgery	PPG Equipment					
PPG	fundraising	06/10/2022	£250.00	£1,600.00	Withdrawn	Re-submit when the rest of the funds have been secured.
New Life Church	REVIVE	14/10/2022	£245.86	£245.86	Approved	
Charles Booth Centre	CBC Warm Hub	23/11/2022	£250.00	£300.00	Withdrawn	Apply to Warm Space Fund instead
Charles Booth Centre	Community Café	16/01/2023	£223.33	£343.33	Approved	

There have been 6 grants approved against a target of 8, and a spend of £1,469 against a budget of £2,000.

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	TOTAL COALVILLE SPECIAL EXPENSES	£0	£118,255	£16,125	£0.00	-£15,506	-£51,020	

£0	-£26,355